Information and Assistance
Weekly Sample List (Sample Logbook)

Client ID	Name	Phone #	Date of I&A Call	I&A Operator Code	Topic of Call	Call Back Time Frame	Date and Time of Attempts to Contact					Final Result*
							1	2	3	4	5	

* Final Result Categories

C - Completed questionnaire
R - Refused to participate
E - Don't speak English
M - Moved
W - Wrong phone number
D - Deceased
P - No phone or disconnected phone
5 - Over 5 attempts to contact